



End-point Assessment Organisation

Assessor for PWP end-point assessment (apprenticeship)

BPS Assessments & Awards Ltd have recently been approved as an apprenticeship end-point assessment organisation (EPAO). This is an exciting new initiative for the BPS and we are recruiting for several Psychological Wellbeing Practitioner (PWP) Assessors.

This is an opportunity to join the EPAO at an early stage and to be involved with a new initiative and support the EPAO in the delivery of end-point assessment to PWP apprentices.

Overview of the Assessor role

This is a flexible part time position. It is recognised that applicants may need to work around other commitments and this can be discussed at interview. Please see below for more details.

The role will assess apprentices during end-point assessment for the PWP apprenticeship. The assessments are a mix of observation and presentation. Assessors must be able to make judgements against criteria and allocate grades in accordance with the PWP assessment plan and occupational standard.

It will be necessary to work with several stakeholders during end-point assessment; other assessors, staff organising arrangements at the venues and BPS EPAO team members. Good communication and organisational skills will be advantageous as will an ability to resolve minor queries during EPA.

The role will be well supported by BPS staff who are experienced in EPA and will assist scheduling EPAs, communicating with customers and organising accommodation. They will also advise on relevant policies and procedures in order to support the smooth running of EPA.

Assessors will:

- Conduct EPA in line with expectations set out in the PWP Assessment Plan and Occupational Standard.
- Make judgements and allocate grades for PWP EPA.
- Complete assessment instruments and submit in a timely fashion.
- Take part in IQA and action any areas for improvement identified.
- Work with the Assessment and Awards Manager and Assessment and Awards Lead to inform EPA materials and testing.
- Attend induction and training/CPD sessions as required remotely online (via zoom or teams).
- Advise on any considerations for end-point assessment in relation to the PWP EPA.
- Work with internal and external stakeholders to support the smooth running of EPA.
- Support relevant policies and procedures of the EPAO as appropriate.

Skills and expertise

Applicants must:

- be skilled and have extensive experience/competence in step two low-intensity cognitive behavioural intervention processes within IAPT programmes.
- have attended IAPT compliant PWP supervisor training.
- have recent relevant experience of the occupation/sector.

Ideally, candidates will have experience of assessing, training or instructing others, using assessment or training materials for PWP and an understanding of IQA practices.

We are currently unable to consider applicants who are connected with PWP Apprentices or organisations connected with the PWP apprenticeship.

Pay and working pattern

This is a flexible part time position which will be paid at a rate of £60.00 per assessment, plus expenses where applicable.

It is recognised that applicants may need to work around other commitments and this can be discussed at interview. There will be a commitment of a full day if appointed, and sometimes two or three days in succession, however this can be discussed and negotiated during interview.

There will be no commitment to a set number of days, and assessors will be able to select end-point assessment days to suit them. Dates for most EPA will be distributed approximately 2-3 months in advance for Assessors to select from. On occasion, there are assessment opportunities with shorter notice.

How to apply

If you are interested in applying for this position, please complete the attached Statement of Interest form and return to: epa@bps.org.uk.

For more information, or if you have any queries, please contact epa@bps.org.uk
